



Conferences

Here at the Best Western Broadfield Park Hotel we have three meeting rooms and pride ourselves on our high standards of service and customer satisfaction, whilst ensuring all your needs are met and your time spent with us is a total success.

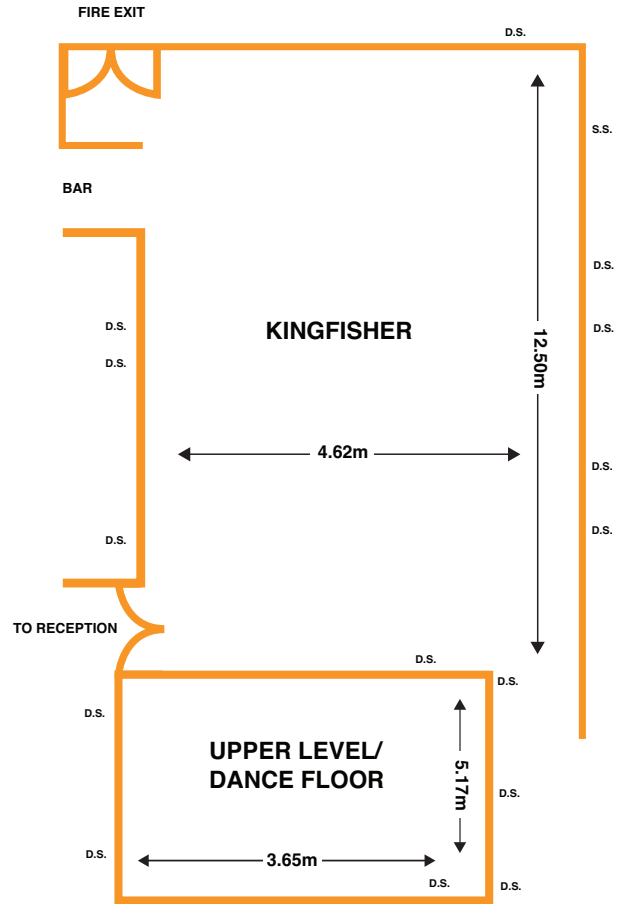
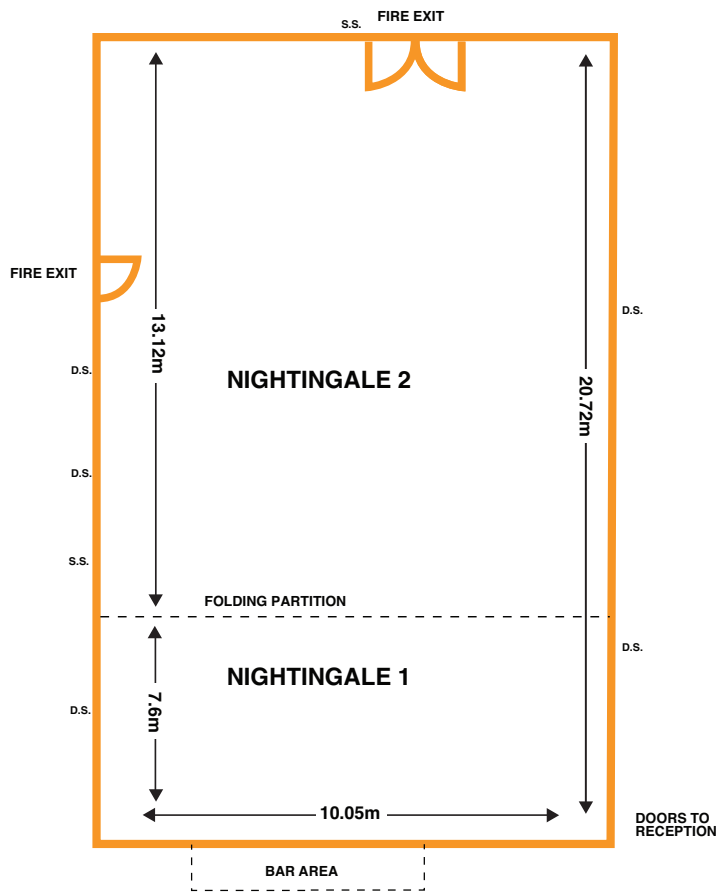
Our three function rooms are all fully equipped to accommodate from 2 to 250 delegates. A dedicated conference co-ordinator will liaise and arrange your event with you at every stage to ensure at all times your event runs smoothly and efficiently. With all modern conference equipment available, we offer the largest function rooms in the area with our service standard second to none:

- Free High Speed wireless internet
- Full Air conditioning
- Dedicated conference staff
- Conference co-ordinator
- Direct Dial & Email Contact
- Meetings for up to 250
- Natural Daylight
- Free use of LCD Projector
- Free and unlimited use of Flipcharts or Whiteboard

We never underestimate the importance of providing smooth running conferences and events. We excel in providing clients with tailor made packages to suit their requirements and budget. Our Conference Co-ordinator will ensure that your day runs to your exact specification.

Floor Plans

MEETING ROOMS & MAXIMUM CAPACITIES



MAXIMUM CAPACITIES

	NIGHTINGALE 1	NIGHTINGALE 2	NIGHTINGALE OVERALL	KINGFISHER
BOARDROOM	26	40	-	22
THEATRE STYLE	50	130	200	36
CLASSROOM	24	50	120	30
U SHAPE	20	30	-	18



Delegate Packages

DAY DELEGATE RATE TO INCLUDE

Unlimited tea, coffee and biscuits/pastries
Unlimited servings of still and sparkling chilled mineral water
Buffet lunch with at least one hot dish
Fruit bowl
Meeting room hire and VAT included in delegate rates
Meeting room stationery pack to be made available on a table away from main conference table
Free and unlimited flip charts or whiteboard
Free use of LCD projector & screen
Free High Speed internet access available
Shredder and bin available at a central point within the hotel
Choice of message service, in room, at breaks or message pin board outside room
Meeting room available at least 30 minutes before start of event

24HR DELEGATE RATE

As per DDR above plus
Set menu or hot and cold buffet dinner
Full English breakfast
Single occupancy accommodation
High speed internet access available in all bedrooms

QUOTES

We are delighted to provide you with a personalised quote based on your individual requirements.



EQUIPMENT

Whatever your requirements we have access to the full range of conference equipment and professional back up from a reputable local AV Equipment Hire company.

ACCOMMODATION

All of our 29 bedrooms are en-suite and equipped with tea & coffee making facilities, flat screen television with freeview channels, direct dial telephone and free high speed wireless internet.

INTERNET ACCESS

Complimentary high speed wireless internet access is available throughout the Hotel. We also have a internet desk in the reception area for email and general updates.

THE PARK RESTAURANT

Overlooking 35 acres of parkland the Park Restaurant is open Monday to Saturday from 6.30pm. Serving traditional and contemporary homemade food, designed to appeal to the formal and casual diner alike. The Restaurant area can be booked as a private lunch area.

THE PARK BAR

Open daily from 11am serving drinks and snacks. Tables can be reserved for delegates to use as a break out area or for lunch.



Refreshment Breaks

'TREATS'

Why not treat your delegates to something a bit different from a 'pick me up' to a "chocoholics treat"!

Breakfast Break £6.50

Hot bacon barmes
Fresh orange juice
Freshly brewed tea and coffee

Winter Warmer £6.00

Hot buttered toasted teacakes
Hot chocolate
Freshly brewed tea and coffee

French Fancy £5.95

Freshly baked croissants
Freshly baked Danish Pastries
Chilled fruit juice
Freshly brewed tea and coffee

Healthy Habit £6.50

Selection of yoghurts
Selection of cereal
Chilled orange juice
Fruit bowl
Herbal and fruit teas

Chocolate Heaven £5.95

Mini chocolate bar selection
Chocolate chip muffins
Hot chocolate

Americana £5.95

Selection of muffins
Selection of doughnuts
Coffee

Summer Sizzler £3.00

Assorted ice cream bars and lollies
Chilled fruit juices

Brain Boost £3.50

Chilled cans of Red Bull
Mini chocolate bar selection

Classic English £5.95

Fresh strawberries and cream Scones and preserves
Freshly brewed tea and coffee

Basic Break £1.95

Freshly brewed tea and coffee with biscuit selection



Refreshment Breaks

LIGHT WORKING BUFFET LUNCH SELECTOR A

Chicken drumsticks marinated in a barbecue sauce
 Mountain of curly fries sprinkled with rock salt & cracked pepper
 Warm sausage rolls
 Assorted vol-au-vents
 Vegetable samosas
 Spring Rolls
 Blackened chicken wings
 Wedges of honeydew melon wrapped with proscuitto
 with a black pepper syrup
 Oven baked croquette potatoes
 Ham cornets filled with cottage cheese & pineapple
 Crudities - a selection of thinly battoned carrots, celery,
 cucumber, cauliflower and peppers with a selection of dips
 Fresh pieces of salmon topped with a lemon mayonnaise
 Sandwich rolls
 Selection of freshly baked jacket potatoes with fillings of tuna
 and mayonnaise, cheese and coleslaw

SELECTOR B

Mixed Leaf Salad
 Tomato & red onion salad drizzled with Herb Oil
 Coleslaw
 Niçoise Salad with Green Beans, Tuna, Tomatoes,
 Boiled Egg & Anchovies
 Garlic bread
 Pasta Salad Infused with a Medley of Roasted Vegetables;
 Aubergines, Courgettes, Peppers & Red Onion & Herb Oil
 Savoury rice and red pepper salad
 Cucumber Salad in Natural Yoghurt & Mint
 Potato Chive salad

MENU 1 Choose 4 items from Selector A & 3 from Selector B £12.95
 MENU 2 Choose 6 items from Selector A & 3 from Selector B £14.95
 MENU 3 Choose 8 items from Selector A & 5 from Selector B £19.95